
STUDENT SAFETY DATA SYSTEM

AT-A-GLANCE CHANGES FOR 2017-18 REPORTING

The new Student Safety Data System (SSDS) combines and replaces the Electronic Violence and Vandalism Reporting System (EVVRS) and the Harassment, Intimidation, and Bullying – Investigations, Trainings, and Programs (HIB-ITP) system. The new features and data reporting changes in the SSDS were developed to focus on what is required for state and federal data collection. Changes to the data entry process were made to simplify the process and make it more user-friendly. The SSDS will be open for schools to meet all reporting requirements for the 2017-18 school year.

SYSTEM IMPROVEMENTS

One System

All incidents, HIB trainings, and HIB programs will be submitted through the SSDS.

Data Quality Checks

To improve data quality, data rule warnings or error messages are built into the SSDS.

School-Level Access

School-level users will be able to access, enter, edit, and delete incidents and HIB trainings and programs at the school level. District-level users will continue to be able to access, enter, edit, and delete data for all schools within their districts. Paper forms may still be used but are not required. All data entries can be printed if schools/districts wish to maintain paper copies of submitted incidents.

School-Level Submission

Upon completion of data entry at the school level, the school will notify the district of completed data submission via the SSDS. The district will then certify that data entry is complete for the district. This process will continue to be required two times a year in mid-January and mid-July for public schools, and once a year (mid-July) for approved private schools for students with disabilities.

REVISIONS TO INCIDENT REPORTING

Removed

- ✓ Burglary and Fireworks Offense fields have been removed.
- ✓ Incident time, vandalism cost incurred by the LEA, and location of program/service provided after disciplinary action are no longer required to be reported.
- ✓ Incidents not committed by or against a student, such as vandalism of school property by an unidentified offender, are no longer required to be reported.

Simplified Categories

- ✓ Simplified reporting details for the following: incident location, weapon type, offender type, disciplinary actions, programs/services provided upon disciplinary action, HIB-protected categories, HIB remedial actions.

- ✓ Collection of victim details only include victim type and whether the student was a victim of a violent criminal offense. For HIB victims only: gender, race/ethnicity, LEP and disability status will be collected.

Combined Incident Types

- ✓ Robbery and Extortion have been combined into one incident type: *Robbery/Extortion*.
- ✓ Bomb threat, fake bomb, and fire alarm offense have been combined one incident type *False Public Alarm* which is inclusive of any other types of false public alarms resulting in building evacuation.

Separated Incident Types

- ✓ Sex Offense has been separated into two incident types: *Sexual Contact* and *Sexual Assault*.
- ✓ Substance Use has been separated into two incident types: *Substance Use Confirmed* or *Substance Suspected, Refused Exam*.

ADDITIONS TO INCIDENT REPORTING

- ✓ Incidents with staff offenders when there are student victims.
- ✓ HIB incident descriptions and the nature of HIB will be collected for all HIB investigations as either *HIB Alleged* or *HIB Confirmed*.
- ✓ All removals for disciplinary reasons must be reported for general education and students with disabilities. Incidents not meeting other SSDS Incident type definitions but resulting in removal will be reported as *Other Incident Leading to Removal*.
- ✓ Offender arrests.

NEW INCIDENT FIELDS

Bias Intimidation

An incident that was confirmed by a law enforcement official to be bias-intimidation.

Computer Trespass

Intentionally and without authorization changing, removing, altering, or otherwise interfering or causing disruption or malfunction to any school district computer, computer system, computer network, computer program, or data.

Other Incident Leading to Removal

Any incident, other than those types listed in the SSDS Incident Type definitions, that takes place on or off school grounds that results in a disciplinary removal for at least one-half day must be reported. Disciplinary removals are defined as any instance in which a child is removed from his/her educational placement for disciplinary purposes, including in-school suspension, out-of-school suspension, expulsion, or removal to another educational setting.