



State of New Jersey

DEPARTMENT OF EDUCATION

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January 29, 2013

TO: Chief School Administrators  
Charter School Lead Persons  
Administrators of Approved Private Schools for Students with Disabilities

FROM: Susan Martz, Director  
Office of Student Support Services

SUBJECT: New Resources for the Electronic Violence and Vandalism Reporting System (EVVRS) and Harassment, Intimidation and Bullying – Investigations, Trainings and Programs (HIB-ITP) Data Collection System

Several valuable training resources to support the complete, accurate and timely submission of data in the EVVRS and the HIB-ITP Data Collection System have been added to the EVVRS Welcome Page which can be found at <http://homeroom.state.nj.us/EVVRS.htm>. These resources will assist districts and charter schools in fulfilling reporting requirements to both their governing authorities and the New Jersey Department of Education. Please visit the EVVRS Welcome Page frequently throughout the school year as it is continually updated with useful information.

1. Training Materials

- Improving Data Reporting: Support for EVVRS and HIB-ITP Decision-Makers Webinar (conducted December 19, 2012);
- Improving Data Reporting: Support for EVVRS and HIB-ITP Decision-Makers Follow-up Question and Answer Session Webinar (conducted January 11, 2013);
- Improving Data Reporting: Support for EVVRS and HIB-ITP Decision-Makers PowerPoint (full PowerPoint presentation – December 2012); and
- Resource material associated with the webinars and the powerpoint presentation.

2. User Documents

- EVVRS User Manual;
- HIB-ITP Data Collection System User Manual; and
- EVVRS Frequently Asked Questions (FAQs).

### 3. Quick Access

- EVVRS Incident Definitions.

### 4. Reporting Forms

- Violence, Vandalism, and Substance Abuse Incident Report Form;
- HIB-ITP Data Collection Form; and
- Report of Suspension of Students with Disabilities Report Form.

### 5. Notices

- All correspondence to Chief School Administrators and Charter School Lead Persons for the current school year and last school year pertaining to EVVRS and HIB-ITP is posted in this section.

As a reminder to our previous advisories, EVVRS data confirmation for all local education agencies and charter schools for Report Period 1 is due on **January 29, 2013**. The HIB-ITP data certification was due on January 4, 2013. For questions regarding the EVVRS or HIB-ITP Data Collection System, please email EVVRS Support at [evvrs@doe.state.nj.us](mailto:evvrs@doe.state.nj.us).

Thank you.

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c: Members, State Board of Education

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